

NCL estate, S.No.113, 114, Pashan, Pune 411 008, Tel – Phone : (+91)-020-25891006

**WALK-IN ADVERTISEMENT NO. - URDIP/05/2019**

**Learning opportunity for young Science professionals to make a career in Informatics and Technical Data Analytics**

CSIR has set up a Unit for Research and Development of Information Products (CSIR-URDIP) at Pune to work in the area of Scientific Informatics - Patent Informatics.

Applications are invited from Qualified Candidates who meet the following educational and experience requirement for consideration as Project Assistants to work on existing and new projects at CSIR-URDIP.

Post	Qualification	No of Posts	Walk-in interview Date
<b>Project Assistant – III (Life Sciences) Post Code A01</b>	Master's degree or equivalent in Microbiology / Biochemistry with minimum of 55% marks plus two years research or relevant informatics experience. Preference will be given to candidates with qualification in IP or Patent Law.	02	11-11-2019

**Total No. of Positions: 2\***

\*This represents tentative number of posts available at present. The final number of posts may vary. CSIR-URDIP will make a panel of suitable candidates which will be used to fill up vacancies in near future for the existing and new projects. The selected candidates will be intimated and appointed based on the approval of the project and receipt of budget from funding agencies.

**Consolidated Stipend Payable:**

For Project Assistant – III - Rs. 28,000.00 p.m. + 20% HRA (depending upon qualification and experience)

No other allowance is admissible

**Job Requirement:**

Preference will be given to those who are having knowledge of scientific and technical data analytics including patent analytics.

**Desirable qualifications and Skills**

- Aptitude for analysis of patent documents and research publications, data mining and analytical skills
- Excellent Oral and Written Communication in English language
- Proficiency in use of commonly used software for word processing, database searching, spreadsheet, presentations

**Job Description:**

The role of a project assistant would be to search, analyze and summarize the content of the scientific documents and prepare technical reports accordingly.

**Age Limit:** Age limit for Project Assistant at level III will be as 35 years with five years relaxation for statutory groups and women.

The engagement will be made initially for a period of three / six months, which may be extended or curtailed depending on the satisfactory performance and conduct of the candidates and project duration. The engagement will be purely on temporary and/or contract basis and shall not be a CSIR/URDIP appointment, temporary or otherwise and shall not entitle him/her to any right/claim, implicit or explicit, for his/her consideration against any CSIR/URDIP post/fellowship.

Only candidates who fulfill the above criteria may fill the online form, take the print out of the same from the website and appear directly for the interview on the respective dates mentioned against the post codes along with :-

- a) Printout of the online submitted form, generated after submission of the details duly signed,
- b) Original qualification and experience certificates along with one set of photocopies.

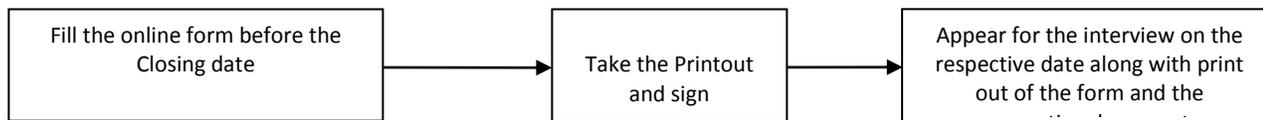
**Please note:-**

- a) Candidates who do not fill and submit the online form, and bring along the copy of the above will **not** be allowed to appear for the interview.
- b) No printouts/photocopy facility will be provided at the venue.
- c) The reporting time for the candidates appearing for all the posts enlisted above is **9.30 am to 11.30 am** only on the respective dates. Candidates reporting after **11.30 am** will not be allowed to appear for the interview.
- d) Since it is a walk-in, thus no separate interview letters will be issued.**
- e) All communications after the interviews will be done only by email, thus candidates must ensure that they have a valid email ID, and which they check on regular basis.**
- f) Candidates should note that their candidature will be purely provisional, subject to fulfilling of all the eligibility criteria.
- g) If the number of candidates is more, the interviews may be conducted on the next day also. Hence candidates are advised to be prepared to stay for an extra day in Pune, at their own expense.
- h) **No TA-DA will be provided** for attending the interviews.
- i) If the number of candidates is more, the preference order for appearing for the interview will be given to the outstation / women / physically handicapped candidates irrespective of their reporting time at the venue.

Link for the online submission of the form- Visit "**Career**" section of our website "**www.urdip.res.in**" to apply online.

Closing date of submission of the online application form – **November 10, 2019**

Reporting time- 9:30 A.M. TO 11.30 A.M on the respective dates. Candidates reporting after 11:30 AM will not be considered for attending the interview.



**Sd/- Administrative officer**